



## *JBU Media Lab*

### **Our Mission**

The Media Lab serves as a team to build a helpful and creative environment for our customers.

### **Job Description**

The Media Lab is located in the LRC next to the library. We are a student oriented workspace, where the JBU community is able to receive help with various projects in a fun and creative environment. Media Lab employees take part in the sales of project supplies and equipment rental, as well as assist customers with Media Lab technology. We are well known for our back of house editing studio, where specialized Media Lab employees transfer, edit, and copy various types of media to a digital format. Please specify on your application if you are interested in being a part of our Editing Team.

### **Job Requirements**

Your commitment to be on time for every shift is an essential requirement. As a Media Lab Technician, we expect you to remain committed in taking the initiative to learn and understand the variety of services we offer so that you can deliver excellent customer service. While we do not require previous job experience, we do value students that take an interest in their work and are teachable. You should be comfortable with computers or willing to learn, and individuals that have experience with Adobe products are a plus. We do not require artistic talent and hire qualified individuals from any major or department, but please be aware of the job requirements. Additionally, addiction to coffee is not required, however we do support it.

# *Media Lab Workstudy Position*