

JBU Summer Professional Development Grants

The purpose of these grants is to support professional growth of JBU faculty in the areas of teaching, scholarship, service, and spiritual modeling. Proposals will be accepted for activities that contribute to professional development of full-time faculty in one or more of these areas.

The following list gives illustrative examples of types of proposals that would fit the purpose. This is not meant to be an exhaustive list.

1. Teaching
 - Attendance at a teaching conference or workshop
 - Tutorials on classroom technology
2. Scholarship
 - Travel to a professional conference to present a paper
 - Travel for study/library-archival research
 - Field research
 - Travel for collaboration on writing, presentation, or performance projects
3. Service/Spiritual Modeling
 - Travel abroad for service project
 - Attendance at a conference related to service learning
 - Attendance at a conference related to faith development/Christian formation

Grant amounts will range from \$100 - \$1500. If divisional funds remain, they may be used to supplement the grant amount, subject to approval from the division chair.

Proposals must include the following

1. **Project description.** What do you plan to do, and what is the nature and purpose of your project?
2. **Professional development.** How do you see this project contributing to your professional development in scholarship, teaching, service, and/or spiritual modeling?
3. **Contribution to JBU.** Other than making you a more effective teacher/scholar, how will this project contribute to making JBU a better institution?
4. **Project expenses.** The proposal must include a budget, indicating how the grant funds will be used. Funding is intended to cover all direct costs. Stipends will be considered, but will be given lower priority.
5. **University resources required.** Please indicate any indirect costs (office space, library assistance, information processing, etc.) the University may need to provide to assist you.
6. **A letter of support from the Division Chair.** This letter should include a note about supplemental support, if any, available from the division.

Proposals are due by March 1. Send proposal and letter of support electronically to Carla Swearingen, cswearingen@jbu.edu.

Note: A concluding report, including an evaluation that addresses the contribution of the activity to your professional growth and a detailed accounting of funds used, must be submitted by each recipient by September 15.