**Outreach Ministries Director**

The Outreach Ministries Directors are part of the Student Ministries Leadership Team and work with the Director of Service and Outreach Ministries to promote authentic spiritual growth on campus through the development of events, trips, and programs that engage students in service, ministry, evangelism, and Kingdom-vision.

Remuneration: Stipend + 7 hours workstudy/week.

If you have any questions, please contact Frank Huebert, ext.8762.

**Expectations for candidates for the Student Ministries Leadership Team:**

1. Demonstrates a growing faith in Jesus Christ.
2. Maintains GPA of 2.5 or better.
3. Works in no more than one stipend position at a time.
4. Is a full-time student (12-18 hrs).
5. Possesses teachability, flexibility, responsibility, and a servant’s attitude.
6. Displays a lifestyle consistent with school standards as stated in handbook.
7. Possesses the skills needed to carry out the specific job responsibilities.
8. Holds no other employment except with approval of supervisor.
9. Has completed two years as a JBU student (preferred).

Note: Though it is not compulsory, we strongly encourage students applying for SMLT to live on campus. This comes out of an understanding of ministry that values an incarnational commitment to those we are ministering to, namely the JBU student body.

**Shared Responsibilities of the Outreach Ministries Directors Team:**

Four students under the direction of the Director of Service and Outreach Ministries will share the following responsibilities evenly as best fits the gifts, strengths, and skills of the team:

- Represent and communicate the vision, mission, and values of JBU Student Ministries to the campus and the community.
- Oversee the vision, mission, and implementation of Outreach Ministries including CAUSE and Domestic Missions.
- Meet weekly as a team to pray, plan, and evaluate.
- Work independently and as a team to support the programs of Outreach Ministries.
- Support CAUSE ministry leaders to meet their objectives through team meetings, support groups, encouragement, and ministry visits.
- Coordinate and arrange the Fall Volunteer Fair.
- Actively collaborate with other ministry and community-focused organizations on campus to encourage and support student participation.
- Coordinate and arrange World Awareness Week activities in conjunction with the International Programs Office and the Office of Christian Formation.
- Assist with planning and developing a variety of trips to provide students with opportunities for service, evangelism, awareness, education, and Christian vision.
- Recruit staff and student trip leaders for all mission trips.
- Assist trip leaders with communication and administration (including financial recordkeeping) for each trip.
- Make reservations with and maintain contact with host organizations for trips.
• Coordinate and arrange the end-of-semester care package fundraiser for missions.
• Actively promote (by developing marketing strategies and advertisement) the various ministries, activities, events, and trips supported by the Outreach Ministries Team.
• Provide general administrative support, including budget oversight and financial record keeping, for the programs of Outreach Ministries in coordination with the Director of Service and Outreach Ministries.

General SMLT Member Responsibilities:
• Assist with the Fall Breakaway retreat.
• Attend SMLT retreats and activities (will require returning early before each semester).
• Maintain weekly office hours.
• Attend periodically scheduled Student Ministries Leadership Team meetings.
• Meet weekly one-to-one with OCF staff.
• Assist any other SMLT members with their responsibilities as necessary.