

## **Student Ministries Leadership Team**

### ***Student Ministries Chaplains***

The Student Ministries Leadership Team consists of nine Student Ministry Chaplains assigned to the various residence environments [2 each in J Alvin, Mayfield, and upperclassmen housing (Townhouses, Walker, and Northslope Apartments), and commuter students; 1 in Hutcheson] and a Student Ministries Director serving under the direction of staff from the Office of Christian Formation.

Each Student Ministry Chaplain (SMC) serves under direction from the Office of Christian Formation and in partnership with Residence Life to nurture intentional faith communities among traditional undergraduate students. Chaplains will be assigned to and live among a designated campus community (residence hall) including commuting students. Primary roles will include the development and support of residence-based small groups, mentoring, and service. Additionally, SMCs will serve on teams within SMLT to support retreats and campus programs, community engagement, action and engagement trips, and communications efforts. SMCs work alongside Residence Life staff in providing for the spiritual life needs of campus.

Remuneration: Stipend and full workstudy award

Time expectations: 8-11 hours/week

If you have any questions, please contact Frank Huebert, 524-7175 or [fhuebert@jbu.edu](mailto:fhuebert@jbu.edu).

### **Expectations for candidates for the Student Ministries Leadership Team:**

- Demonstrates a growing faith in Jesus Christ.
- Maintains GPA of 2.5 or better.
- Works in no more than one stipend position at a time.
- Is a full-time student (12-18 hrs).
- Possesses teachability, flexibility, responsibility, and a servant's attitude.
- Displays a lifestyle consistent with school standards as stated in the student handbook.
- Able to generate goodwill among peers, develop relational capacity among volunteer and peer colleagues, and engender respect from staff colleagues.
- Possesses the skills needed to carry out the specific job responsibilities.
- Holds no other employment or internships except with approval of supervisor (ineligible for other workstudy positions on campus).
- Has completed at least one year as a JBU student (two years preferred).
- Has completed LDR 2120/1 (highly preferred).

### **Responsibilities of the Student Ministries Leadership Team members:**

#### *General SMLT Responsibilities:*

- Represent and communicate the vision, mission, and values of JBU Student Ministries to the campus and the community.
- Attend and assist with the Fall Breakaway retreat.
- Attend SMLT retreats, trainings, and activities (will require returning early each semester as well as weekly meetings in the spring prior to hire).
- Attend weekly scheduled Student Ministries Leadership Team meetings.
- Meet regularly one-to-one with OCF and/or student staff.
- Assist any other SMLT members with their responsibilities as necessary.

#### *Student Ministries Chaplain Responsibilities:*

- Each SMC is responsible for establishing and supporting small groups (Growth Groups) among an assigned undergrad population (residence hall) including:

- Recruiting and training small group leaders in conjunction with other SMCs
- Supporting small group leaders to recruit group participants
- Providing general support to small group leaders through mentoring, regular training, prayer, and resource development
- Providing periodic social, service, or community events that support the cohesion of small groups
- Meet at least monthly with RD and/or ARD to evaluate and address spiritual life needs of the assigned population.
- Partner with residence life staff to support spiritual life programming of RAs.
- Assist residence life staff with mentoring or student care needs of residents.
- Actively participate in all-hall meetings and activities.

*Program Support Responsibilities (SMCs will serve on one of the following program support teams):*

- Retreats and Campus Programs Team (3 members)
  - Develop and implement spiritual life programming for campus including:
    - Fall Breakaway Retreat
    - Spring Women's and Men's retreats
    - Monthly prayer event
  - Regularly evaluate spiritual life needs of campus and develop supporting programming to address needs.
- Community Engagement Team (3 members)
  - Support CAUSE ministry leaders to meet their objectives through team meetings, training events, support groups, encouragement, and ministry visits.
  - Coordinate and arrange the Fall Volunteer Fair.
- Action and Engagement Trips Team (2 members)
  - Assist with planning and developing a variety of trips to provide students with opportunities for service, evangelism, awareness, education, and Christian mission.
  - Recruit staff and student trip leaders for all trips sponsored by SMLT.
  - Assist trip leaders with communication, administration, and training for each trip.
  - Make reservations with and maintain contact with host organizations for trips.
  - Coordinate and arrange the end-of-semester care package fundraiser for missions in partnership with the OCF and Student Ministries administrative workstudy.
- Communications and Marketing Team (2 members)
  - Actively promote the various ministries, activities, events, and trips supported by SMLT through:
    - evaluating and implementing effective marketing strategies.
    - maintaining communications platforms and content design.
  - Develop and manage all communications material (digital, video, audio, and print) to highlight student ministries, activities, events, and trips.
  - Develop content to encourage spiritual wellbeing on campus and promote the SMLT mission.