

JBU Chapel Leader **Requirements and Procedures**

Requirements:

- Logistics
 - Sophomore, Junior, or Senior status
 - 2.5 GPA
 - Proficiency in musicianship and leadership
 - Have completed or are currently enrolled in MUS 2503 and MUS 2513 (Worship I & II)
- Character
 - Commit to and practice Christian character (honesty, integrity, humility, etc.).
 - Demonstrate willingness to lead and live in spiritual community among fellow chapel leaders.
 - To encourage and challenge others
 - To hold and be held accountable
- Administration
 - Adhere to template due dates as given by the OCF staff
 - Come prepared for each rehearsal.
 - Provide all necessary information to sound and visual techs (Through Planning Center).
 - Provide detailed chord charts. Play through them before rehearsal.
 - Be confident in leading.
 - Check visuals at the end of rehearsals.
 - All changes to Planning Center after the due date (song choice, instrumentation, etc) must be approved through Jen Edwards.
 - After leading, move all music stands, mic stands, instruments, etc, away from the front of the stage to create space for the chapel speaker.
 - Make sure you communicate with the speaker right before chapel as far as what “space” they would like on the stage.
 - Jen/Crystal will try to notate as much of this on Planning Center as possible.
- Leadership Development
 - You will be asked to be intentional about leadership development within your chapel band.
 - Consider meeting regularly with one or two potential leaders in your band. Jen will help identify these people.
 - Delegate increasing responsibility to these people.
 - To prepare chord charts
 - To check visuals
 - To assist in the planning process
 - Goal: to have them plan and lead once during the semester.
 - Meet with each band member once during the semester
 - Encourage their strengths.
 - Give constructive criticism.
 - Listen to them; ask for feedback.
 - Consider sending evaluation emails to the group after you lead in chapel.
 - Pray with them.
 - Complete all other requirements stated in the syllabus for MUS 1851.
- Personal/Professional Development
 - Schedule and attend weekly 1-on-1 meetings with Jen.
 - Evaluate how to lead most effectively from your strengths.
 - Distinguish one goal to pursue this semester for each of the following areas (leadership, musicianship, spiritual formation). Send your three goals to Jen via email.
 - Be committed to continual musical, personal and spiritual growth.