Authorized User Instructions

1. Log into EagleNet
   www.eaglenet.jbu.edu

2. “Student Account”

3. “Authorized User”
3. Enter the email address of the authorized user and click “Continue”

**Authorized Users**

From this page, you can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

**Add Authorized User**

E-mail address of the authorized user: 

Would you like to allow this person to view your payment history and account activity?  

- [ ] Yes  
- [ ] No

[Continue]  [Cancel]