Request by Undergraduate Student to Take Graduate Courses

Student Name __________________________________________________________  ID#________

Undergraduate major: ______________________  Semester/Year ______________________

Policy statement: John Brown University undergraduate students may receive permission to substitute JBU graduate courses for required or elective courses in an undergraduate degree program. Students may subsequently count those same courses as fulfilling graduate requirements in a related graduate program that the institution offers.

Undergraduate students requesting to take graduate courses must
- have junior or senior standing,
- possess a cumulative undergraduate grade point average (CGPA) of 3.0 or higher, and
- receive permission from the respective graduate and undergraduate department heads.

Applicability of specific graduate courses toward undergraduate degree requirements is determined by the respective undergraduate department head.

A maximum of 12 graduate hours may apply toward both an undergraduate degree and a graduate degree.

<table>
<thead>
<tr>
<th>Requested Graduate Course(s)</th>
<th>Undergraduate Course(s) to Replace</th>
<th>Department Approvals</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Undergrad</td>
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Are you planning to pursue a graduate degree at JBU? □ No  □ Yes (requires separate application process)

If “Yes,” which program? Degree: _______________  Major: ______________________

Have you been accepted for admission into this graduate program? □ No  □ Yes

Student’s signature ______________________________  Date __________

Registrar’s Use Only

GPA Requirement Verified ______________________  Registered ______________________

(Date)  (Date)