Request by Traditional Undergraduate Student to Take Graduate Courses

Student Name________________________________________________________ ID___________________________
Undergraduate Major__________________________________________ Semester/Year ___________________________

Policy statement: John Brown University undergraduate students may receive permission to substitute JBU graduate courses for required or elective courses in an undergraduate degree program. Students may subsequently count those same courses as fulfilling graduate requirements in a related graduate program that the institution offers.

Undergraduate students requesting to take graduate courses must

- have junior or senior standing
- possess a cumulative undergraduate grade point average (CGPA) of 3.0 or higher
- receive permission from the respective graduate department head and your assigned undergraduate advisor.

Applicability of specific graduate courses toward undergraduate degree requirements is determined by the respective undergraduate department head.

A maximum of 12 graduate hours may apply toward both an undergraduate degree and a graduate degree.

<table>
<thead>
<tr>
<th>Requested Graduate Course(s)</th>
<th>Undergraduate Course(s) to Replace</th>
<th>Term</th>
<th>Approvals</th>
</tr>
</thead>
<tbody>
<tr>
<td>*BUS 7213 Global Leadership and Ethics</td>
<td>INT 3273 Intercultural Business Communication</td>
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<tr>
<td>*BUS 7033 Organizational Management and Leadership</td>
<td>LDR 3563 Organizational Leadership</td>
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<tr>
<td>BUS 8013 Research Methods</td>
<td>Elective</td>
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<tr>
<td>BUS 8033 Christian Foundations</td>
<td>Elective</td>
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</tbody>
</table>

Are you planning to pursue a graduate degree at JBU? □ No □ Yes □ Not sure
If “Yes,” which program? Degree: ______________________ Emphasis: ______________________

Student’s signature: ___________________________________________ Date: ___________________________

Registrar’s Use Only
GPA Requirement Verified ______________________ Registered ______________________
(Date) (Date)

*Must begin graduate hours with one of these courses.