

JOHN BROWN UNIVERSITY LIBRARY
Pastor Card Policies

Library Hours

Monday - Thursday *7:30am – Midnight
Friday *7:30am – Midnight
Saturday *10:30am – 6:00pm
Sunday 2:00pm – Midnight
**Computers/copiers available ½ hour earlier than
official opening time. Hours may vary during summer,
holidays, and semester breaks.*
Library email: library@jbu.edu

Library Phone Numbers

Circulation: 479.524.7202
Reference: 479.524.7153
Interlibrary Loan: 479.524.7276
Director: 479.524.7191
Archives: 479.524.7207
Instructional Services: 479.524.7355
Fax: 479.524.7335

LIBRARY CARD

Issued at the library, at no charge; good for 1 year. The card is to be used only by the pastor; family members may borrow materials if they purchase a General Patron card (\$10/year).

CHECKOUT PERIOD

21 days. Books may be renewed up to two times (by phone, email, or in person) if there is no hold on the book.

CHECKOUT LIMITS

A maximum of 5 books may be checked out at any time.

INTERLIBRARY LOANS

Requested items (books or articles) will be available in 1–2 weeks. Email the request to the Interlibrary Loan Librarian (ill@jbu.edu). There is a \$2.00 fee per transaction.

FINES/FEES

Overdue fine is \$.25 per day per book. You will be billed for replacement cost of any unreturned or damaged item(s) +\$10 processing fee per item. Check out privileges may be suspended for outstanding fines or missing books.

RESEARCH QUESTIONS

Ask at the reference desk, by phone (479.524.7153), email (TVanlandingham@jbu.edu), or chat (use widget in bottom right corner of library homepage).

VIDEOS, DVDs

Videos and DVDs do not circulate; they may be viewed in the library.

COPIER

Ask at the circulation desk. Copies are \$.10 per page.

CATALOG ACCESS

From the library home page: <http://www.jbu.edu/library>. Use the “Books” tab on the library search bar.

COMPUTERS

Wifi is available throughout the library; inquire at the circulation desk or IT help desk office for a guest login. The three computers around the pillar near the library entrance can be used with no login required. There may be a time limit on computer use if students are waiting.

ONLINE RESOURCES

A number of web-based resources are available through the library website, including the American Theological Library Association collection of full-text journals and the Christian Periodical Index. The pastor card does not include off-site access to digital resources; these must be used in the library.

ARCHIVES

Documents, artifacts, and special collections available for research; materials must be used on-site. Located in the Alumni Welcome Center, 1635 Holly Pl. Contact mschwartz@jbu.edu for assistance.

The library staff will assist you with your information needs. Don't hesitate to ask if you have a question.