LIBRARY WEBSITE  
http://www.jbu.edu/library/

LIBRARY CARD  
Use your JBU student ID card. You may apply for reciprocal borrowing privileges at 100+ academic libraries in Arkansas and around the country using the forms at https://www.jbu.edu/library/about/arklink/

FIND ARTICLES  
A wide variety of academic journal databases, ebook collections, and other materials are available online through the library website. Go to http://www.jbu.edu/library, click on “Resources for All Subjects” and then select a resource to search from the relevant subject area. If off-campus, when prompted enter your JBU username and password.

FIND BOOKS  
Use the “Books” tab of the JBU Library Search tool on the library homepage.

CHECKOUT PERIOD  
Unlimited book checkouts for faculty for up to 6 months. Books checked out to faculty are due in December or June. Visit, email, or phone the library to renew.

INTERLIBRARY LOANS  
Items not available through the library may be obtained from other libraries through our interlibrary loan service. Use the ILLiad form on the library website to request items (login required); contact ILL librarian (ill@jbu.edu) for questions or renewals. Most books arrive within 1–2 weeks and articles are delivered electronically within days.

RESEARCH ASSISTANCE  
Ask at the reference desk, by phone (479.524.7153), email (TVanlandingham@jbu.edu), or chat (use widget in bottom right corner of library homepage).

INSTRUCTIONAL SERVICES  
To request library and research instruction sessions for classes, contact rmaxson@jbu.edu. Contact bpeden@jbu.edu to reserve a library room for individual, small group, or class use.

COURSE RESERVES  
Course materials may be placed on reserve for students in the library. Please pick up reserve materials at the end of the semester. Email rmaxson@jbu.edu with questions regarding placing copies of copyrighted materials on reserve.

ORDERING MATERIALS  
Purchase of new library materials may be requested using the library order card located on EagleNet. Assistance with locating learning materials and embedding them into course content is also available by emailing library@jbu.edu.

DVDs/VIDEOS  
DVDs and videos from the library’s AV collection may be checked out by faculty only; checkout period is 6 months. DVDs from the Film Library may be checked out for 7 days. Several thousand academic videos are available from the library website for online streaming and course use, as well.

FINES/FEES  
No overdue fines on books; $.25 per film per day will be assessed for overdue Film Library DVDs. You will be billed for replacement of missing item(s) plus $10 processing fee per item.

ARCHIVES  
Documents, artifacts, and special collections available for research; materials must be used on-site. Located in the Alumni Welcome Center, 1635 Holly Pl. Contact mschwartz@jbu.edu for assistance.

WRITING CENTER  
Located in the library; website at http://www.jbu.edu/writing-center/. Contact Writing Center director via website regarding services.