Assistant SEA Director

This position assists the SEA Director in the various weekly tasks, responsibilities and leadership that the Director cannot fulfill. Many times those tasks involve the logistics of event planning which include, but are not limited to, submitting Event Request Forms and entries to the Here and Now. The Assistant Director receives specific tasks from the SEA Director unless otherwise stated. This position helps manage, set up and tear down at the weekly events. The Assistant Director regularly attends SEA meetings, participating in the brainstorming, implementing and executing of events and activities. Important skills include: organization, communication, flexibility and attention to detail.

*Required: 2.5 GPA; in good standing with the university*