

**THE JOHN BROWN UNIVERSITY
ALUMNI ASSOCIATION
CONSTITUTION**
(Amended October 2009)

PREAMBLE

We, the alumni of John Brown University, being grateful to God for His guidance of our Founder and His gracious provision for the University, establish this Constitution.

ARTICLE I - NAME AND PURPOSE

Section 1. The name of this organization shall be the John Brown University Alumni Association (hereinafter referred to as "the Association"). The Association reconnects alums with the University and with one another, and provides opportunities for, educational, professional, spiritual, and social development. These opportunities are organized, publicized and implemented by the Alumni Office in collaboration with the Alumni Board.

Section 2. The purpose of the Association is:

- a. To intentionally involve alumni in the life of the University, through various planned activities. (Refer to JBU Alumni Assoc. Bylaws Article IV).
- b. To celebrate alumni for their achievements, contributions and service, by annually recognizing an alumnus with the Outstanding Alumnus Award and other Awards (Refer to JBU Alumni Assoc. Bylaws, Article IV).
- c. To encourage alumni to consider JBU as part of their regular giving.

ARTICLE II – MEMBERSHIP

Section 1. All graduates and former students of John E. Brown College, John Brown Academy, Brown School for Girls, and current students who have completed two semesters at John Brown University are considered eligible.

Section 2. Honorary membership may be given at the discretion of the Association Board of Directors (as hereinafter defined). Such members shall have all the rights and privileges of membership in the Association with the exception of serving as a member of the Association Board of Directors.

ARTICLE III - BOARD OF DIRECTORS

Section 1. The government of the Association shall be vested in a Board of Directors (hereinafter referred to as "the Board"). The Board serves the Association and the University in partnership with the University's Alumni Relations office or other offices as designated by the University.

Section 2. The Board is comprised of voting and non-voting directors (collectively, "Directors"). Board business is conducted by vote of the Voting Directors only.

Section 3. Voting Directors are duly elected by the Board to fill one of not more than twenty four voting positions on the Board, the actual number to be determined by the Board. Voting Directors should represent a good balance between geographical regions as defined by the Alumni Relations office, and other University Programs and interests such as Graduate Studies and the Advance Program. The term of a Voting Director shall be four years and commence at the next regularly scheduled Board meeting following election. Voting Directors may not serve for more than two consecutive terms, a two-year hiatus being required before they may stand for election again.

Section 4. The Board shall include three Non-Voting Directors, including the Director of Alumni Relations (hereinafter referred to as the University representative), the current President of the Student Government Association (SGA), and the immediate Past President of the Board, or other Past Presidents in the event the immediate Past President

cannot serve. The Board may appoint additional non-voting members as it sees fit provided that the term of service for each such officer is fixed, does not exceed four years, and is recorded in the minutes when the position is established.

- Section 5.** Minimum standards for all voting Directors' participation on the Board shall include attending 75% of the regularly scheduled meetings during their four-year term, and making an annual financial contribution to the University. Exceptions are at the discretion of the Nominating Committee (as hereinafter defined). Should a member miss **two (2) consecutive meetings on campus, a resignation is tendered and the term is concluded. A replacement will be selected by the nominating committee and elected by the full board.**

ARTICLE IV - OFFICERS

- Section 1.** The officers of the Board shall be a president, president - elect and secretary. The officers of the Board (hereinafter referred to as "Officers") must be Voting Members in good standing.
- Section 2.** The term for officers shall be two years and shall begin immediately following election to the position of officer. The president becomes an advisory officer. The president-elect shall succeed the president. The secretary is also an elected officer. Officers are limited to two concurrent two-year terms in the same position.

ARTICLE V-NOMINATING COMMITTEE AND ELECTIONS

- Section 1.** The Nominating Committee shall consist of the University Representative and the Officers of the Board. The Committee is responsible to identify, screen and recommend to the Board, candidates for election as Directors and Board Officers.
- Section 2.** Regular elections are those that take place to fill the positions(s) of the directors and/or officers whose terms are about to expire. This election will take place at the last scheduled Board meeting included in that officer(s) term. The Nominating Committee will present their recommended candidates(s) to the Board at least 30 days prior to the meeting at which the vote will take place. Election is by two-thirds majority of all Voting Directors present at a regularly scheduled meeting of the Board in which a quorum is represented.
- Section 3.** In the case of an unexpected vacancy on the Board, the unexpired term of the Voting Director who is leaving the Board may be filled by an appointee chosen by the Nominating Committee and University representative as needed.
- Section 4.** Election is by two-thirds majority of all Voting Directors present at a regularly scheduled meeting of the Board at which a quorum is present. In the event a quorum is not present, the vote may be conducted by the Nominating Committee to the entire Board by (E-mail) teleconferencing within fourteen days following the meeting.

ARTICLE VI - MEETINGS

- Section 1.** **Bi-annual meetings are to be scheduled at fall Homecoming week-end and another meeting in the spring on campus.**
- Section 2.** **A quorum for any regular meeting of the Board shall consist of at least half of, but preferably a majority of the current Voting Directors. Failing a quorum, no official business may be transacted or votes taken.**
- Section 3.** **A quorum shall be established 30 days prior to the bi-annual meetings.**

ARTICLE VII – AMENDMENTS & RATIFICATION

Section 1. This Constitution may be amended or revised by initiation of the Board or University representative.

Section 2. Proposed amendments/revisions shall be agreed upon and ratified by a two-thirds majority of the Board and the University representative.

Section 3. This Constitution supersedes all previous constitutions, by-laws, and statements of organization and becomes effective immediately upon approval of the Board.